|  |  |  |  |
| --- | --- | --- | --- |
| Site: |  | **Contract Number:** | n/a |
| **Assessed by:** | **Name:** |  | **Position:** |  | **Date:** |  |
| **Signed:** |  |  |
| **Description Of Work:** | Installation and use of Oxford Safety Stairwell Platform System  |
| **Task / Job Component** | Hazard | **Persons at risk** | **Risk Rating L/M/H** | **Controls / Precautions to Reduce Risk** | **Residual Risk Rating****L/M/H** |
| Installation | Manual Handling | Employees | **M** | Weight of system is max 24Kg and designed to be lifted by one person.* All employees to have manual handling training.
* 2 persons to install system.
 | **L** |
| Installation | Slips, trips and falls | Employees, other workers. | **M** | * Work area to be free from obstructions and debris prior to installation.
* Ensure that the stairs are clear of materials and trip hazards prior to commencing.
 | **L** |
| Installation | Collapse or failure of system | Employees, other workers. | **H** | * Ensure system is installed as per manufacturer’s instruction manual.
* The frame must be secured on the top riser with at least 2 x 38 mm screws.
* Before fixing the mat, check all adjusting clamps are tight and frame is secured at top tread. Check that size of mat matches size of frame; mats and frames are colour coded and MUST be used in pairs.
* The locating pins prevent any sliding or movement when the SPS mat is in position. It is therefore important to check that these pins are not damaged or broken.
 | **L** |
| Use | Collapse or failure of system | Employees, other workers. | **H** | * The mat is not suitable to be loaded out with materials. Maximum spread load is 150 Kg.
 | **L** |
| **Site-specific Activities** | **Additional Site–specific Hazards** | **Persons at risk** |  | Additional Controls Required |  |
|  |  |  |  |  |  |

**Likelihood**

How often could the hazard occur? Consider the task, frequency, duration, method of work, employees involved.

**Severity**

How serious would the hazard’s effects be if

realised? Consider the type of hazard, biological, ergonomic, physical and chemical.

**Risk =** Likelihood x Severity

E.g. Likelihood (4) X Severity (3) = 12 **HIGH RISK**